

North Country Public Library Directors Organization
MINUTES OF MEETING

April 15, 2005, at 10:30 a.m. at Lowville Free Library.
President Pat Musante presiding.

ATTENDANCE: Charlotte Garofalo [Gouverneur], Stella Todd [Heuvelton], Elaina Smith [Madrid], Pat Musante [Potsdam], David A. Franz [Ogdensburg], Dennis Eickhoff [Colton], Sandy Lamb [Black River], Carol Berard [Canton], Cheryl Shutts [Henderson], Barbara Wheeler [Watertown], Christina Pease [Philadelphia], Sally Brown [Lowville], Linda Voorhees [Cape Vincent], Alice Barton [Clayton], Joan Kampuich [Croghan], Carol Jackson [Beaver River], Rebekah Tanner [Fulton], Paul Schafer [Massena], Steven Bolton [NCLS], Susan Charly [NCLS].

1. **Disposition of Minutes of Previous Meeting:** S. Lamb moved to approve minutes as corrected, seconded by C. Garofalo, and unanimously approved.
2. **Correspondence:** Discussion of correspondence with Janet Welch regarding counting of interlibrary loans as circulations on the State annual report.
3. **Old Business:**
 - A. **Library Statistics:** General discussion regarding circulation and interlibrary loan reporting on the annual report. C. Garofalo moved (S. Lamb seconded) a motion to communicate with the State Library to the effect that interlibrary loan figures should be counted in with circulation figures. Motion approved with L. Voorhees and C. Berard abstaining; B. Wheeler, R. Tanner, A. Barton, and D. Franz voting in the negative. President directed to communicate this position to state through library channels.
 - B. **Automation and the Annual Report:** P. Musante opened discussion of investigation of possible software for counting holds placed by patrons from home computers and impact of remote, patron placed interlibrary loans, on annual report statistics.

4. New Business:

- A. **Report of Liaison Committee:** No report. S. Bolton to advise of date of next NCLS board meeting.
- B. **NCLS Director Remarks:** S. Bolton discussed libraries receiving funds on school ballots and challenge to library in Beaver River receiving funds. He noted that system would provide free printing services for member libraries. He discussed building renovation plans at NCLS. D. Eichhoff moved (C. Pease seconding) a proposition that the Directors Organization supports building modifications that would include an enlarged meeting room and a computer training room. Unanimously approved. President directed to send a letter to the NCLS Board supporting these changes. S. Bolton suggested library directors meet with state legislators to support increases in library funding. NCLS would set up meetings and advise directors of dates and provide some talking points. He also noted the current survey sent by the system to assess quality and value of system services.
- C. **Director's Liability Insurance:** C. Garofalo opened discussion on liability insurance for library boards.
- D. **NOVEL and Password Privacy:** S. Lamb moved (E. Smith seconding) that NCPLDO approve the changing of NOVEL username and passwords. Unanimously approved.
- E. **Possibility of a Message Board:** Discussion of message boards indicated they were old technology, largely replaced by web pages.
- F. **Meeting Format:** Discussion of format indicated general consensus that having meeting themes would be useful and that division of meeting into a meeting for smaller libraries and a meeting for larger libraries is a topic for the future should larger attendance become a problem.
- G. **Kinder Music Programs:** C. Pease noted that she was a kinder music teacher and is available for children's musical programs for a fee. She could be contacted for particulars at the Philadelphia library.

6. **Adjournment:** D. Eickhoff moved for adjournment; P. Shafer seconding. Unanimously approved.

**NEXT REGULAR MEETING WILL BE JUNE 13, 2005,
CANTON FREE LIBRARY, 10:30 AM**

Respectfully Submitted

David A. Franz 5/5/05